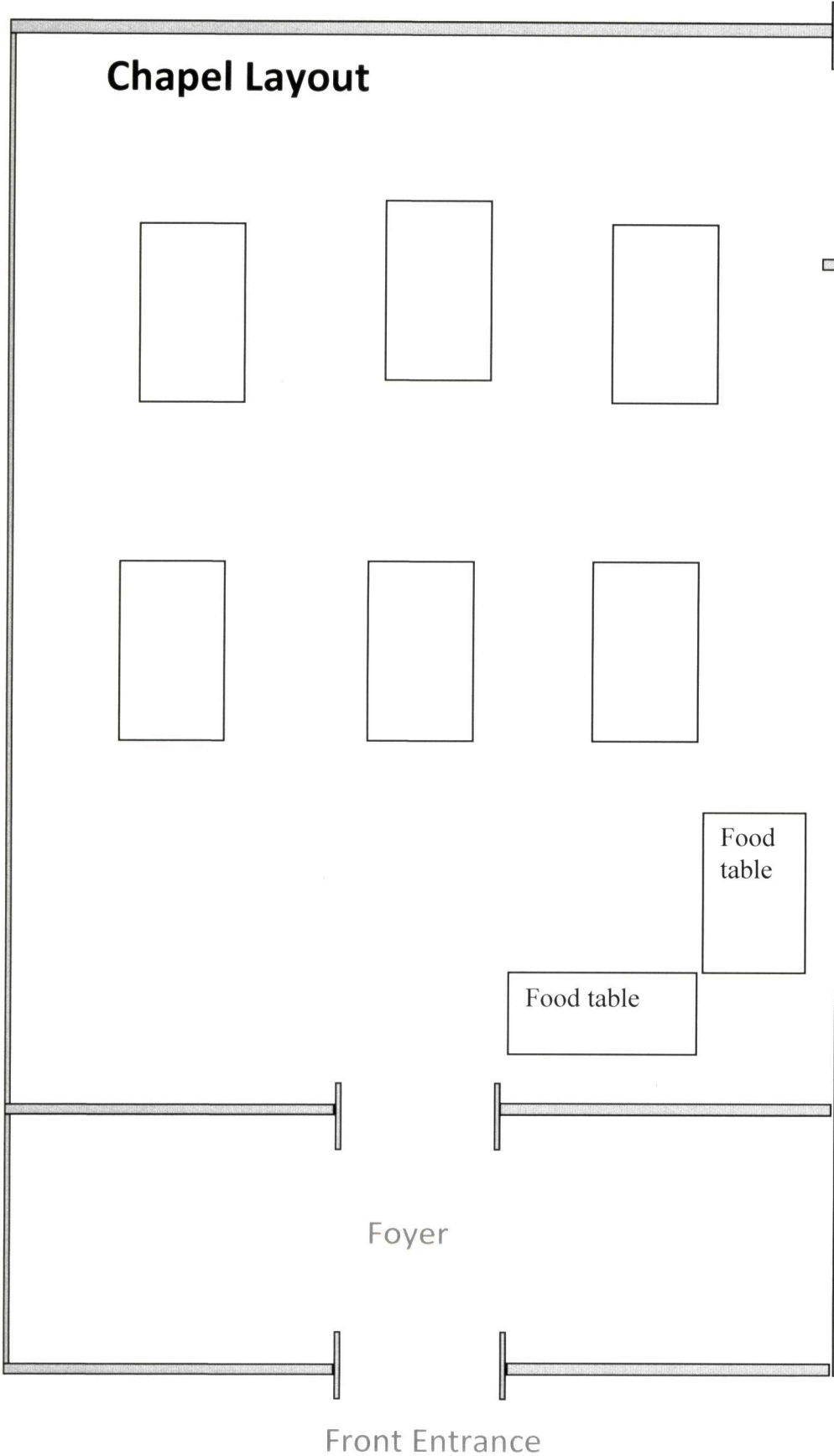


Attachment A: Planned Room Set-Up

(Provide as much detail as possible; including details regarding room features in addition to table and chair set-up; this will help ensure the room is arranged as needed).



Special Requirements:

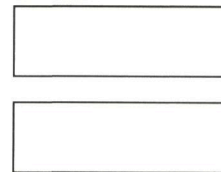
Need 40 folding chairs and 8 tables

Chairs:

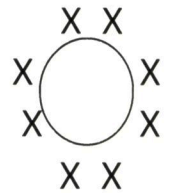
XXXXX XXXXX
XXXXX XXXXX
XXXXX XXXXX
XXXXX XXXXX

Tables:

Rectangular:



Round:



Extra Items available:

Podium
Keyboard

Audi/Visual:
Screen
Projector
Microphones
Sound System